Metropolitan Washington Council, AFL-CIO Delegate Meeting: November 23, 2021 TABLE OF CONTENTS



page 2
page 3
page 4
page 5
page 7
page 8
page 10
page 13
page 14
page 15*
Appendix
Appendix

*to be added when available

Metropolitan Washington Council, AFL-CIO Executive Board: November 22, 2021 Via Zoom:

https://aflcio.zoom.us/meeting/register/tZUudeGgqjloH9xwCJ6IjM1K-72Ag5tTbWVK

5:00pm	Call to Order: President Forester			
5:05pm	Code of Conduct – Gina Walton			
5:10pm	Roll Call: Lisa Wilsonia Blackwell-Brown, Secretary			
5:15pm	Approval of Minutes- Lisa Wilsonia Blackwell-Brown, Secretary			
5:20pm	Presentation of Financial Statements - Treasurer Eric Bunn			
5:25pm	President's Report- Dyana Forester - Evening with Labor Report & Planning for 2022			
5:35pm	Program Area Reports			
	CSACOPEUnion CityCAP			
6:00pm	Affiliate Updates			
	DCNA Support			
7:00pm	Adjourn			

CODE OF CONDUCT

The Metropolitan Washington Council, AFL-CIO is committed to providing an environment free from discrimination and harassment.

We ask all meeting participants to embrace our values of equity and equality, and conduct themselves in this meeting consistent with those values.

Anyone who thinks they have experienced discriminatory, harassing or otherwise unacceptable behavior are urged to contact a designee if you have any concerns.

For this meeting, Gina Walton is the designee. Please contact her to express concerns.

PRESIDENT'S REPORT: November 22, 2021

Most of my time was committed to planning for Evening with Labor - see report on page 5.

In addition to supporting the passage of DC Vaccination Leave, helping out in Virginia for GOTV, supporting national mobilization around Voter Protection and continuing to help our affiliates respond to vaccination mandates.

For the remainder of 2021, I will be focused on the following areas:



- Developing plans to return MWC staff back to the office
- Finalizing personal policies, updating job descriptions and implementing annual reviews
- Bargaining staff contract

Planning for 2022

- Work with our consultants to analyze 2021 cash flow and trends to prepare 2022 budget
- Finalize audit and Annual Reporting
- Developing a Strategic Plan for 2022 by working with all program areas to focus on our mission and commitment to our affiliates.
- Working with staff and AFL-CIO to update our website and means of communication.



43rd Evening with Labor: Initial Assessment

We had close to 650 attend in-person and 20 participate virtually, guest reported being very happy with the event and were glad we moved forward with convening in-person.

Here are some of the feedback we received from a combination of survey and follow-up communication.

What went well- Overall guest reported being very satisfied with the event with their favorite part being the reception.
Gina!!! Having a stage manager is important.
Emcees- Robert

Hollingsworth and George Farenthold

What needs to be improved- On-site registration, has always been a problem. Speakers talking too long, and the noise during the program portion- guest talking and music from the other event.

Recommendation- Shortening the speaking portion, giving guidelines to the awardees, having less awards, adding in entertainment, having one person play one role and own it throughout the process, identifying better means of registering and having it be consistent throughout the process. Hiring an event planner to have one-person managing and streamlining on aspects of the event

Next Steps – Confirming finances and securing outstanding payments. Sending token of appreciations to sponsors and volunteers. Updating the planning document and clearly defining the award categories. In addition, to planning for 2022.

See next page for Income/Expense detail.

43rd Evening with Labor: Initial Assessment, Income/Expense

Income	
2021 Ads	\$37,000
2020 Big Screen	\$7,350
2020 Tickets	\$120,809
Other (sponsorships)	\$30,400.00
Total	\$195,559.00
Expenses	
Martin's Catering	\$59,214.77
Program Books	\$12,655.50
AV(sound/light) with Livestream	\$14,609.80
Photographer	\$500.00
Awards	\$1,208.40
Photographer	\$500.00
Volunteer Stipends (5x\$50)	\$250.00
Misc	\$1,000.00
Total	\$89,938.47
NET:	\$105,620.53

Claimant Advocacy Program Report

The Claimant Advocacy Program's overall objective is to advise and represent claimants who have Unemployment Compensation Appeals hearings before the District of Columbia Office of Administrative Hearings.

Additional tasks:

- CAP continues to follow up with DOES regarding the end of federal programs, system constraints affecting many claimants, and claims backlog.
- We are working with the DOL task force and several legal services groups regarding proposed and new updates and issues regarding UI.
- Working with OAG and DOES regarding invalid/fraud claims and identity theft.

Summary:

- CAP has consulted with, advised, and represented many individuals with claims and UI
 cases in the District of Columbia. All matters were invoiced per the contract with the DC
 government.
- CAP continues to assist union and non-union members in understanding the benefits programs and the UI claiming process in DC by supporting individuals directly. We also send multiple emails, calls, and texts to POCs at DOES.
- 3. We have continued to work effectively with the DOES to resolve contested cases via mediation.
- 4. We are working with individuals with interstate claims and extension of claims issues.
- 5. We are working with Council members, legal service providers, and others regarding sharing updates on the end of the federal UI programs, OAH deadlines, and rule changes.

COPE

David Stephen, Political & Legislative Director

<u>District of Columbia – COPE</u>

Meeting held: November 9, 2021 – 2:00 pm (via Zoom)

Next meeting: December 14, 2021 – 2:00 pm

Register here:

https://us06web.zoom.us/meeting/register/tJMlcuurrzooGtbzEX5qYIXLMdkCQoMndW9z

- Liz Weiss from Labor and Workforce Committee of DC Council joined to update and explain the Marijuana and Employment Legislation. She took questions and provided clarification and Committee agreed to provide further clarification on previous arbitration decisions on what qualifies "observation."
- The committee updated on the status on redistricting in the District. The Committee's
 written testimony was submitted to Council and the upcoming votes will be December 7,
 2021 (First vote by the full Council), and December 21, 2021 (Second vote on the ward
 redistricting bill). A map of density of union members in the region was distributed with
 the Committee for consideration of the existing maps.
- Discussion of DDOT confirmation hearing of Everett Lott and an upcoming
 Transportation Committee meeting with Mr. Lott is planned for December. COPE
 Director assisted AFSCME Local 709 in developing and submitting testimony in support
 of Mr. Lott.



• Discussion held on how the outcome of the Virginia and national elections is believed to effect the 2022 election in DC.

Effective November 18, DC Mayor signed the COVIDrelated leave legislation providing up to two hours of paid time off per injection, and eight hours of paid time off per injection for vaccination recovery, within 24 hours for self

and children.

DC Statehood: A letter by the DC Statehood coalition of more than two dozen organizations was sent to Sen. Gary Peters (D-MI) requesting a markup. The letter was covered in an article in the Detroit News.

Prince George's/Montgomery COPE

Meeting held - November 11, 2021 – 2:00 pm (via Zoom) Next meeting: December 8, 2021 – 2:00 pm (via Zoom)

Register here:

https://us06web.zoom.us/meeting/register/tZMrcuGgpzsrGdZ0AFwiWdo2phnJspLzF8MO

Discussion was facilitated about the role the Committee will play in the Prince George's County Council District 8 Special Election primary to replace Monique Anderson-Walker with the timeline:

- Candidate Filing Deadline: Tuesday, December 7, 2021, 9pm.
- Ballots mailed: Likely week of December 13

- To every Democratic and Republican eligible voter that resides in County Council District
 8 including postage-paid return envelopes
- Voter Registration/Party Affiliation Deadline (County Council District 8 residents only): Tuesday, December 14, 2021 for the Special Primary Election, 5pm.
- **Election**: Mid-December January 4, 2022 (mail only)
- Early voting: December 27-30, 2021 and January 2-3, 2022

Action: motion made by Tom Clark and supported by Roxanna Mejia to endorse Edward Burroughs III for Prince George's County Council – District 8 ahead of filing deadline.

- It was also decided to postpone the Prince George's and Montgomery County education forums where affiliates will present to candidates issues of priority for the upcoming year. Those dates will be determined subject to the decision on the District 8 endorsement.
- An update on the political landscape: ATU Local 689, AFSCME and CWA have endorsed Tom Perez for governor. LiUNA has endorsed Peter Franchot.
- Tom Clark gave update on <u>Bill 35-21 Prevailing Wage Requirements</u> in Montgomery County.
- Djawa Hall noted the ongoing issues at the new Prince George's County hospital and informed of tentatively scheduled with county elected officials for 1199SEIU members.
- Relevant wins for state of Maryland in infrastructure bill passage was shared from offices
 of Sen. Van Hollen and the White House.
- Director made announcement of Maryland State and D.C., AFL-CIO legislative conference, MONDAY, DECEMBER 20, 2021, 9:30 A.M. – 3:00 P.M. at IBEW Local 24 Union Hall

Tri-County COPE

Next meeting, December 15 at 7:00 pm

Link here: https://zoom.us/j/91683848383?pwd=VEpWRnQ5b3I5Q2JtNzZGWTU3aWpZZz09

Committee has decided that it will continue to invite candidates seeking endorsement from Tri-County COPE to join meeting and take questions for meetings through February.

Political and Legislative director has been meeting with affiliate political points of contact. Please contact David Stephen at dstephen@dclabor.org if you have not yet scheduled your meeting.

UNION CITIES

Chris Garlock, Coordinator

Evening with Labor

By virtually every measure, the long-delayed 43rd Evening with Labor can be considered a success. Inperson attendance was over 600, with more watching the online stream, those who attended clearly enjoyed themselves (if perhaps a bit too loudly for some) and preliminary reports indicate that we netted over \$100,000 (see page 5). In addition to carrying out my usual job duties (see



below), the vast majority of my time over the last month was devoted to either carrying out tasks related to the 43rd Evening with Labor or supporting such efforts by others, necessitating many 18-hour days and working virtually every weekend.

I especially want to recognize the huge amount of work taken on by **President Forester**; although the majority of ads and ticket sales (more than \$150,000) had come in prior to the 2020 pandemic shutdown due to the efforts by the EWL committee and staff, President Forester undertook to raise an additional \$30,000 in sponsorships, ensuring that the event hit its fundraising goals.

The EWL Committee – **George Farenthold, Chuck Clay and Gina Walton** – went above and beyond in their efforts, including Chuck Clay obtaining White House Director of Labor Engagement Erika Dinkel-Smith as a speaker, Gina Walton's unflappable work as our stage manager and George Farenthold's steady guidance throughout the last 18 months and two rescheduled EWL dates. Support from the national AFL-CIO was also key this year, including invaluable assistance from both **Carlos Jimenez** and **Kalina Newman**. The MWC, CSA and CAP staff also pitched in.

The EWL Committee has conducted a thorough debrief on the event and a number of questions about how to improve our 44th edition – including timing – remain to be resolved. EWL **photos** are posted here (awards/speakers) and here (more awards/speakers plus some reception); the **livestream** is posted here and the **program book** can be viewed/downloaded here.

VA Election: The other major piece of work last month was promoting, covering and participating in the Virginia elections, where a number of MWC affiliates and their members were highly engaged and were effective in boosting labor turnout. Of special note were the



online sign-in (photo at left) and canvassing techniques employed in these elections, which we would do well to adopt for MWC electoral efforts in the future.

Union City e-newsletter

Produced, published and distributed latest local and national labor news on the MWC's Union City newsletter throughout October and November; all reports posted here

Your Rights At Work (WPFW 89.3FM, Thursdays from 1-2p) Major topics/guests included: Bakery

Workers Local 3G president Trevor Bidelman reports on the Kellogg strike from Battle Creek, MI; latest on the UNITE HERE Hilton Housekeeping Campaign with UNITE HERE Local 25's Benjy Cannon (10/7); 700 nurses have been striking for 8 months at St. Vincent Hospital in Worcester, Massachusetts, and the folks who make Elijah Craig Bourbons at the Heaven Hill distillery in Kentucky have been on strike since September 11 (10/14); Latina Equal Pay Day: Xochitl Cobarruvias (Labor Council for Latin American Advancement LA chapter chair) on why

Latinas must work 10 extra months for the same pay. During the sixth minute of each of the National Women's Soccer League's games on October 6, players stopped the game, gathered at midfield and locked arms in solidarity; Dave Zirin, sportwriter and host of WPFW's The Collision tells us what happened next (10/21); Michigan Congressman Andy Levin remembers AFL-CIO president Richard Trumka and tells us about the "Keeping Workers Safe



Act" Levin just introduced in Congress. Then, Jack Metzgar on his book "Bridging the Divide" and the differences between working-class and middle-class cultures in the U.S. We wrap up

with singersongwriter George Mann, who's just released a brand-new CD, "A World Like This." (10/28)

Union City Radio

Produced Union
City Radio
reports airing
7:15a weekdays
on WPFW
89.3FM and on
the UCR podcast.



MWC affiliate support

Provided as needed, including updating affiliate info and delegates, coordinating solidarity/mobilization efforts and publicizing through Union City, UC Radio, Your Rights At Work and social media.

MWC check log-in: Opened, sorted, logged in MWC mail and checks. Coordinated mail pick-up/drop-off with MWC staff.

Database updates: Updated MWC and LaborKey databases as necessary.

MWC staff support

Coordinated weekly staff check-ins, supported staff as necessary, including keeping program pages on website updated, including the <u>COPE</u>, <u>CAP</u> and <u>CSA</u> pages

MWC social media

Posted daily labor news/updates to MWC Twitter and Facebook feeds.

MWC website

Posted affiliate news/updates on our <u>website</u>. Latest website traffic report: 4.3K users in May.

Labor Radio Podcast Network

Coordinated network that now includes nearly **150** labor radio and podcast programs, including weekly meetings; produced/hosted Labor Radio Podcast Weekly.

2020-21 MWC Directory

Maintained updates to the database, online directory, and LaborKey.

DCNA Howard University/Howard University Hospital RESOLUTION (November 22, 2021)

WHEREAS, the DCNA/HU-HUH bargaining unit has been involved in negotiations for a successor collective bargaining agreement with Howard University/Howard University Hospital (Howard) since July 2021; and

WHEREAS, DCNA and Howard have failed to reach an agreement on the successor agreement, to date; and

WHEREAS, Howard has failed to meet DCNA/HU-HUH's proposals for fair and equitable compensation, job security, appropriate staffing to ensure patient safety and consistent work schedules;

WHEREAS, DCNA/HU-HUH has advocated for their concerns through the bargaining process and the Hospital has presented a last, best and final proposal which does not agree to the above referenced proposals; and

WHEREAS, DCNA has resolved to:

- 1. DCNA unconditionally supports the DCNA/HU-HUH bargaining unit in all its contractual proposals; and
- 2. DCNA will provide any and all support necessary to ensure that Howard meets all of the contractual proposals of DCNA/HU-HUH.

The Metro Washington Council, AFL-CIO, hereby resolves to:

- 1. Unconditionally support the DCNA/HU-HUH bargaining unit in all its contractual proposals; and
- 2. Provide any and all support necessary to ensure that Howard meets all of the contractual proposals of DCNA/HU-HUH.

Verify4 guidance from the AFL-CIO

A private company called Verify4 is seeking labor endorsements from state labor bodies to allow lenders to access state unemployment insurance records to verify workers' employment history. We all share the goal of extending affordable credit to poor and unbanked working people, but we must take a careful look at any policy proposals before endorsing a policy change that could impact working people's access to unemployment benefits in times of need.

When approached for an endorsement of a commercial enterprise, it is important to heed the warning in the AFL-CIO's Ethical Practices Code: "an endorsement by a central body of a commercial enterprise generally is not sound policy and is contrary to the purpose for which central bodies have been established by the AFL-CIO." Accordingly, the national AFL-CIO requests that state and local labor bodies respectfully decline to endorse Verify4.

The national AFL-CIO has not endorsed giving lenders access to state unemployment insurance data, and would not endorse any particular vendor such as Verify4.

In solidarity,

Maya E. Goines

Director of Federation, Oversight, Training & Common Sense Economics

Political/Electoral & Issue Mobilization Hub, AFL-CIO

Work: 202.637.5243 Cell: 202.251.9879



November 22, 2021 CSA Executive Director Report

Through partnering with community nonprofits, government, businesses, and board members, CSA has accomplished the following goals in October and November 2021.

Accomplishments: October 2021- November 22, 2021

- Interviewed and contracted, program manager, James Harrison, to manage the Building Future program. Start date November 22, 2021
- Secured four sponsors for the Holiday Family Program
- Implemented the Building Futures Pre-Apprenticeship Program; twelve students graduated.
- Submitted the United Way annual application.
- Met with Virginia Diamond, President, N.V. Labor Federation, AFL-CIO, to discuss recruitment strategies to engage the faith-based communities in Northern Virginia.
- Responded to Auditor's request for documents/files. Internal Audit launched October 4, 2021, continuous to be active, Calibre CPA Group PLLC

Resource Development

- United Planning Organization Grant Awarded \$269,955. (Restricted funds, Building Futures program)
- Potential Individual Donor executive director continues to cultivate this relationship.
- Washington Post Grant Not Awarded
- Greater Washington Community Foundation Grant Not Awarded

Fundraising Events:

1. Washington Football Team vs. Seahawks - Labor Union Day at FedEx, November 29, 2021 CSA, in partnership with the Washington Football Team fundraising project: total amount raised \$2500.00. Only six tickets allocated to this fundraiser are available. The marketing executive will increase tickets if needed. If interested in purchasing game tickets, contact Letycia Pastrana, lpastrana@dclabor.org

2. Holiday Family Support Program Update

Thank you, IUBAC, DC Chapter of the National Epicureans Inc., and The National Nurses Association for adopting a total of five (5) families. We continue to have fifteen families on the list that need a holiday sponsor.

3. Bowling Tournament Fundraising Event scheduled for January 30, 2022

- Location: Crofton Bowling Center
- The registration process will launch, December 2021



Resource Development & Fundraising as of October 2021

PROGRAM/SERVICE	FUNDING PRIORITIES	AMOUNT
Building Futures		
UPO 10/1/2021 – 9/30/2022	DC residents at or below 125% of poverty guidelines	\$269,955 Performance payments only. Grant Awarded
DMPED/Wharf FY 2019 2021	Increase outcomes with additional job development and case management consulting hours for placement and follow-up support services for graduates, provide emergency assistance, e.g., housing, food, transportation, driver's licenses and increase daily stipend amounts	\$200,000 Funds drawn down based on funds spent.
DC DOES Contract 9/13/2019 – 9/30/2023	DC residents recruited by DC DOES	\$229,040
Joshua 3/1/2020 – 3/1/2021 Extended through 3/1/2022	DC residents of Census Tract 47 with literacy component	\$50,000
ANC 6D	DC Residents residing in SW	\$56,295
COVID-19 Response	Emergency Assistance to workers impacted by COVID 19	
Greater Washington Community Foundation MRP Grant	Food Cards in Designated Zip Codes	\$21,000 Final Report Due: 12/31/2021
General Operating Grant		
SHARE Fund 3/1/20 4/1/21	General Operating Revenue	\$15,000
Fundraising Events		
Holiday Family Gift Program Bowling Tournament January 30, 2022		Projected amount: \$4,000 Projected amount: \$4,000
Golf Tournament 2022	E.D. will meet with A. Thompson early 2022 to plan this event, same location, and timeframe.	
Washington Football November 29 th , DC Labor Day FedEx Field		Amount Raised: \$2500.00
UW of the National Capital Area	September – November 2021, designated campaign monthly gift.	Gift amount: \$3,969.14

Building Futures, Pre – Apprenticeship Program

On November 22, 2021, twelve students successfully graduated from the CSA's Building Future, Pre-Apprenticeship Program. This graduating class, program schedule incorporated a unique component, Mental Health through a partnership with Howard University, School of Psychiatry. An opportunity for the facilitator to discuss, drug use and its impact on the work environment, and the Black community. After the session, two students scheduled a separate appointment with the facilitator, Dr. Gloria Cain. to meet with her and the counselor. The students followed a comprehensive program schedule that allowed them to have hands-on experiences, meet incredible community individuals and resources, field trips to construction sites, and train alongside amazing individuals in the trade. The CSA team scheduled field trips to provide the students with an on-site construction work experience. The students participated in mock interviews with our job developer, in preparation for the job fair hosted by The Dream Center at which a student was offered a position by the employer on the spot. To measure our program successes and identify areas of improvement we conducted a pre-post evaluation with our students and staff. Below please find photos of the graduating class, an example of their arduous work and commitment.









Construction Site Visit



Interviews at The Dream Center (Ward 7)

Respectfully submitted,

Letycia Braswell Pastrana

Statement of Financial Position

As of October 31, 2021

		Total
	As of Oct 31, 2021	As of Oct 31, 2020 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1025-00 C.A.P. Account-Savings-8746	107,275	107,227
1032-00 Bank of Labor-Main 7775	882,059	761,804
1033-00 Bank of Labor-Restricted 2803	567,693	538,665
1050-00 Bank of Labor-Savings Acct-3774	111,735	111,685
1052-00 Bank of Labor C.O.P.E. Acct-3718	18,667	18,667
1060-00 Petty Cash	100	100
Total Bank Accounts	1,687,529	1,538,147
Accounts Receivable		
1100-00 Per capita Receivable	288	288
1120-00 Grants Receivable	17,500	17,500
1130-00 Other Receivables	22,000	22,000
1135-00 Allowance for Doubtful Accounts	(33,318)	(33,318)
Total Accounts Receivable	6,470	6,470
Other Current Assets		
1140-00 Due From CSA	49,823	33,886
Total Other Current Assets	49,823	33,886
Total Current Assets	1,743,822	1,578,503
Fixed Assets		
1300-00 Furniture and Equipment	9,901	9,901
1310-00 Accumulated Depreciation	(7,643)	(4,343)
Total Fixed Assets	2,258	5,558
Other Assets		
1200-00 Prepaid Expenses	21,657	20,832
1250-00 Deposit	4,814	4,814
18600 Other Assets	1,688	
Total Other Assets	28,158	25,645
TOTAL ASSETS	\$1,774,238	\$1,609,707
IABILITIES AND NET ASSETS		
Liabilities		
Current Liabilities		
Accounts Payable		
2000-00 Accounts Payable	83,673	83,673
Total Accounts Payable	83,673	83,673
Other Current Liabilities	33,370	33,070
2240-00 Dues WH Payable	975	397
2275-00 Due to YTU (Young Trade Unionists)	2,911	2,911
	£,UII	١١٥, ٢

Statement of Financial Position

As of October 31, 2021

,		Iotai
	As of Oct 31, 2021	As of Oct 31, 2020 (PY)
2500-00 Accrued Vacation	24,527	20,667
2510-00 Accrued Expense	(181)	0
2700-00 Deferred Revenue	132,526	135,625
2900-00 Other Payables	129,392	129,392
Total Other Current Liabilities	342,141	310,268
Total Current Liabilities	425,814	393,941
Total Liabilities	425,814	393,941
Net Assets		
32000 Unrestricted Net Assets	1,172,528	876,685
Change in Net Assets	175,896	339,080
Total Net Assets	1,348,424	1,215,766
TOTAL LIABILITIES AND NET ASSETS	\$1,774,238	\$1,609,707

Budget vs. Actuals - Month

For the month & ten months ended October 31, 2021

			Oct 2021			
		Actual	Вι	udget	,	Var.
Revenue						
4100-00 Per Capita Assessments		39,527		40,000		(473)
4200-00 Annual Affiliation Fees						0
4610-00 Interest Income				16		(16)
46400 Other Types of Income						0
46430 Miscellaneous Revenue						0
Total 46400 Other Types of Income	\$	-	\$	-	\$	-
7100-00 Other Income						0
Grant Revenue						0
4000-20 Solidarity Funding Grant				0		0
4300-00 Revenue - CAP		142,325		38,000		104,325
4800-00 Revenue Fund Raising		8,850		0		8,850
Total Grant Revenue	\$	151,175	\$	38,000	\$	113,175
Unapplied Cash Payment Revenue						0
Total Revenue	\$	190,702	\$	78,016	\$	112,686
Expenditures						
5010-00 Office Supplies/Expense				280		(280)
5020-00 Telephone/Pager		823		430		393
5030-00 Postage/Mailing				50		(50)
5040-00 Courier/Messenger				20		(20)
5050-00 Occupancy/Facility Rent		5,297		5,178		120
5065-00 Computer Services-Admin		1,903		2,000		(97)
5070-00 Printing/Stationery		594		100		494
5080-00 Travel/Transportation				90		(90)
5090-00 Conference/Meetings				400		(400)
5100-00 Liability Insurance		953		1,140		(187)
5101-00 Worker's Comp Insurance		17		35		(18)
5110-00 Charitable Donations				250		(250)
5140-00 Refunds to Others						0
5150-00 Licenses/Fees				0		0
5160-00 Dues/Per Capita to Others						0
5310-00 Professional Fees -Accounting		7,388		5,320		2,068
5320-00 Professional fees -Legal				1,250		(1,250)
5350-00 Professional Fees - Other		41		200		(159)
6000-00 Salaries - Administrative		44,028		44,028		0
6100-00 Payroll Taxes - Administrative		3,641		3,520		121
6230-00 Employee Benefits		10,618		10,600		18
6231-00 Pension Cost		10,447		10,450		3
62895 Storage		90		90		0
6310-00 Bank Charges		10		300		(290)
66000 Payroll Expenses		248		250		(2)
68300 Travel and Meetings						0
68310 Conference, Convention, Meeting						0
Total 68300 Travel and Meetings		-	\$	_	\$	
9500-00 Depreciation Expense	·	275	•		•	275
Total Expenditures	\$	86,373	\$	85,981	\$	392
•			Ψ	00,301	φ	

Total					
	Actual	Budget			Var.
	590,306		400,000		190,306
	275		0		275
	80		160		(80)
	0		0		0
	6		0		6
\$	6	\$	-	\$	6
	568		0		568
	0		0		0
	0		50,000		(50,000)
	405,775		322,000		83,775
	29,080		10,000		19,080
\$	434,855	\$	382,000	\$	52,855
	0		0		0
\$	1,026,090	\$	782,160	\$	243,930
	1,683		2,800		(1,117)
	3,253		4,300		(1,047)
	0		500		(500)
	0		200		(200)
	52,569		51,775		794
	16,868		20,000		(3,132)
	594		1,000		(406)
	0		900		(900)
	5,779		4,000		1,779
	12,827		11,400		1,427
	2,703		350		2,353
	5 000		2,500		(2,500)
	5,000		750		5,000 (750)
	640		730		(730) 640
	44,766		46,900		(2,134)
	6,455		12,500		(6,045)
	274		2,000		(1,726)
	441,656		440,280		1,376
	37,751		36,960		791
	106,112		106,000		112
	114,865		104,500		10,365
	875		900		(25)
	20		2,705		(2,685)
	2,533		2,500		33
	0		0		0
	669		0		669
\$	669	\$		\$	669
	2,750	•	0		2,750
\$	850,194	\$	855,720	\$	(5,526)
\$	175,896	\$	(73,560)	\$	249,456