



Community Services Agency

of the

Metropolitan Washington Council, AFL-CIO



AFL-CIO Community Services and United Way Partnership



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Job Announcement

Case Manager Position — Part-time Consultant Position

The Community Services Agency is seeking a part-time Case Manager to work with our Building Futures Construction Pre-Apprenticeship Program for low-income DC residents. This position is critical to the success of the students to be able to complete the class, and to obtain jobs in the construction industry and related blue collar employment. Referrals to aid with financial, family, legal and other social services programs is an integral part of the Building Futures Program. The Case Manager is also part of the screening and evaluation process of potential clients for entry into the program, and works under the direction of the Case Manager and Executive Director.

Qualifications include:

- Demonstrated experience working with low-income and at-risk populations in a case management capacity
- Demonstrated knowledge of area agencies and resources for client referrals
- Experience with workforce development programs
- Ability to travel to various locations in DC and potentially in the metro area
- Interest in part-time hourly work on a consulting basis.

There are no guaranteed hours, however we anticipate the average hourly commitment will range from 10 hours per week to 30, depending on when classes are in session, and the need of the program.

Interested individuals should send their resume asap to:

Kathleen McKirchy
CSA External Review Committee
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